



Officials – Please review this checklist prior to filing a game report

It has come to the attention of WAHA/WHOA many reportable penalty infractions are not being reported correctly or are simply not reported. It is imperative everyone involved work together ensuring timely and accurate reporting fair to all parties. The points listed below should be reviewed in a friendly, constructive fashion by on-ice officials, off-ice officials, and an appropriate team representative should one or more of the following penalties be assessed: major penalty for aggressive infractions, game misconduct penalty, and/or match penalty. Points that should be reviewed:

- Officials, through the scorekeeper should notify the team officials of any **major penalty assessed for an aggressive infraction** noting a game report will be filed within 24 hours of the incident.
- Officials, through the scorekeeper should notify the team officials of any **game misconduct penalty** assessed noting a game report will be filed within 24 hours of the incident. It should also be noted to the team the player or team official receiving the game misconduct may not participate in the next scheduled game of that team.
- Officials, through the scorekeeper should notify the team officials of any **match penalty** assessed noting a game report will be filed within 24 hours of the incident. It should also be noted to the team the player or team official receiving a match penalty is suspended from participation in **ALL** team functions until a hearing is held. Note to the team WAHA will notify the President of the team's association of the hearing protocol.
- PRIOR** to the game **all coaches** must sign and print their names on the game score sheet
- On-ice and off-ice officials must take great care during the game ensuring the proper penalty is recorded. In particular, check and double check the distinction between a "misconduct" and "game misconduct" penalty as this is often a source of error.
- AFTER** the game, **all officials** must check the score sheet for accuracy correcting any error identified. After a thorough review and necessary corrections, all officials must sign and print their names on the game score sheet.

If we all work together, we can mitigate these issues while making the game a better experience for EVERYONE involved.